

Self – Assessment for interactions with students and families

The following self-assessment may assist staff members in assessing if they are maintaining professional boundaries and assist to maintain your role:

Question:	Yes /No
1. Am I dealing in a different manner with a particular student/family than with others under the same circumstances?	
2. Is there something I am saying or doing in front of a student/family member that I would not be doing or saying if a colleague was present?	
3. Is my availability/language different from the norm with a particular student/family?	
4. Have I engaged in electronic communication (email, sms, internet chatrooms, social network sites etc.) with a student/family that does not relate directly to the support I am providing?	
5. Are my personal feelings in relation to any student/family member translating into inappropriate actions?	
6. Am I withholding information about my relationship with a student/family from any person in authority?	
7. Am I encouraging a particular student or family member to meet up with me for coffee or outside work hours to discuss issues that may or may not relate to the reason for my involvement?	
8. Am I meeting my personal needs through my relationship with a particular student or family member?	
9. Am I feeling unsure about the advice I am providing to a student/family or am I feeling out of my depth with a student/family?	
10. Do I regularly communicate with a student or family outside of school hours?	
11. Do I think I alone can handle any issues that come along with a student/family?	
12. Do I hold back from reporting to DCJ or other authority (or withhold information/avoid passing on concerns) about a student/family member?	
13. Do I hold back on referring a student/family just to make sure that I cannot resolve their issues?	
14. Do I look forward to spending time with a particular student or family member?	
If the answer to any of these questions is yes then you may be stepping outside of your role	